



BOXLEY PARISH COUNCIL
www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent. ME5 9RU
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Clerk Mrs Daniela Baylis **Assistant Clerk** Mrs Melanie Fooks

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 7 September 2020. Due to the current situation this will be a virtual Teams meeting and anyone wishing to 'attend' needs to contact the Parish Office for information on how to join.

1. Apologies and Non Attendance

To receive apologies from members unable to attend

2. Co-option of new Councillors

Declarations of Acceptance of Office to be signed at the first available opportunity in the presence of the Clerk.

3. Declarations of Interest, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

4. Minutes of the Parish Council Meeting 6 July 2020

To consider the minutes and if in order sign as a true record (pages 3-5) .

5. Matters Arising From the Minutes

Minute 3357 – Walderslade Woodland – Clarification of KCC costs. Information still not received

6. Crime Report and Police Issues

Crime report page 5-6

7. Adjournment to enable members of the public to address the meeting

8. Draft Minutes of Recent Committee Meetings

The following have been previously circulated:

Finance and General Purposes Committee Meeting 20 July 2020

Environment Committee Meeting 6 July, 13 July and 10 August 2020

Estates Committee Meeting 17 August 2020

9. Finance

9.1. Payments made out of meeting 01.07.20 – 25.08.20. See report (page 5-9).

9.2. Receipts for the period. 01.07.20 – 25.08.2020. See report (page 9-10).

9.3. Account balances report (page 11).

10. Policies and Procedures

Standing Orders – amendments in red

Covid-19 Policies and Procedures and Risk Assessment – formal adoption

11. Reports from Councillors/office

Members/staff who have attended any meeting on behalf of the parish council are invited to give a summary.

12.Reports from Borough and County Councillors

Our Ward councillors are invited to report and discuss matters affecting the parish.

13.Grant Applications

None received

14.Covid-19 – Verbal report

15.Matters for Decision

To consider issues such as attendance at meetings etc.

16.Correspondence

To consider any received.

17.Matters for Information

To consider any received.

18.Items for Next Agenda

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 25 September 2020.

19.Next Meeting

7 October 2020

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date 28 August 2020

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.